



Erasmus+

# Project Final Report

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*2021-1-PL01-KA121-VET-000011862*

BETWEEN

**The Sending Organization**

**Centrum Kształcenia Zawodowego i Ustawicznego nr 1 w Warszawie**

AND

**The Intermediary Organisation**

**Euromind Projects SL**

Training Programme Dates

**18-04-2022 - 29-04-2022**

# EUROMIND AS PROJECT PARTNER

## 1. Profile Description

euroMind is an international training consultancy and VET provider with headquarters in Seville and Úbeda in Andalusia (Spain).

euroMind as a training provider delivers vocational education trainings, general and job-related language courses, VET training-related workshops and study visits, workshops on culture, lifestyle and customs of EU countries as well as classes on skilful and effective job search in the EU.

It promotes and delivers trainings for teaching staff and secures work placements and exchange activities for VET students and graduates enabling at the same time young people and professionals to make the most out of opportunities of competencies & skills development offered by European educational programmes.

euroMind in partnership with Andalusian vocational colleges and companies delivers school based vocational trainings for students of different educational fields, such as: CNC, automation, electricity, renewable energy sources, plumbing, industrial and graphic design, 3D design, ICT, electronics, administration.

euroMind as a VET provider works in partnership with a wide array of private companies in almost all the sectors, such as tourism, business administration, medicine, fashion, hairdressing, health & beauty, physiotherapy, marketing, media, advertising, public relations, tourism, IT, social work, logistics, nursing, construction, geodesy, analytics etc.

## 2. euroMind experience and expertise

The euroMind possesses extensive experience and expertise in the field of European mobility projects preparation and management which allows it to assist Spanish vocational colleges and governmental institutions with the preparation of project applications, finding trustworthy and competent host partners in Europe for their project participants, teaching and HR staff.

Over last 3 year euroMind has participated as a receiving – host partner in over 60 mobility projects with the participation of a total of 1800 persons: students from technical and vocational schools, university students, graduates, unemployed and teaching and HR staff. These projects involved partners from Poland, Great Britain, Czech Republic, Slovakia, Germany, Portugal, Turkey, Croatia, Italy, Greece, Bulgaria, Lithuania, Latvia, etc. The full list of projects including numbers and titles is available on the euroMind website: [www.euromind.es](http://www.euromind.es) in the Gallery.

euroMind is also responsible for the participants' linguistic, socio-cultural and practical preparation and also, if necessary, for the project administration and management issues.

euroMind has been participating as a sending and host organization in more than 100 projects including Leonardo Partnership, Erasmus Placement and Leonardo Mobility – PLM, VETpro and IVT and Erasmus + projects.

euroMind monitors that all the required documentation is prepared and submitted on time at every stage of the project lifecycle and makes sure that all the partners carry out their responsibilities.

euroMind participates in seminars organised by ECVET team regarding the use of system of transfer of competences and skills in the vocational training. euroMind experts have extensive knowledge in the field, hence they are able to train their partners on how to make use of this system in their projects.

euroMind has an impressive network of partner companies from different economic sectors. More than 800 entities both private and public cooperate with euroMind in Ubeda, Seville and Malaga. This extensive activity is a perfect guarantee that all the students received by euroMind will be successfully placed.

## PROJECT PARTICIPANTS' LIST

Participants' Name	Placement Sector
Mikołaj Miecznikowski	Solar energy installer
Marcin Kubas	Solar energy installer
Krzysztof Fejcher	Solar energy installer
Jakub Chaja	Solar energy installer
Michał Jękański	Solar energy installer
Filip Smela	Solar energy installer
Marcin Gruzewski	Solar energy installer
Krzysztof Piotrowski	Solar energy installer
Konrad Lipski	Builder
Jan Sasinowski	Builder
Maja Jesionek	Builder
Piotr Piskorz	Builder
Jakub Tomaszewski	Builder
Maciej Przybylski	Builder



## Host Organization: SAFA Nuestra Señora de los Reyes

**Tutor's name:** Francisco Javier Hoyo de la Torre i Manuel Franco Tovar

### 1. Description of the host organization

SAFA Nuestra Señora de Los Reyes is a quite big school complex, located in the Old Town of Seville (Calle Fresa) with a staff that consists of 50 workers. The school provides all educational levels (excluding university studies), from primary school to vocational training. Besides regular educational programmes, the school also provides courses and training for unemployed people in the following fields: Industrial Design Auxiliary Engineer, Office Media Technician, Draftsman-Technician etc. The school is involved in projects related to environmental awareness and green energy production, solar radiation, methods of pollution reduction and offers courses of dealing with renewable sources of energy and protection of the environment in the construction. The institution possesses wide experience in the following projects and actions: Multilateral Comenius Project: "Tourism and Environmental Protection", The Comenius Programme: "Exchange of knowledge and experience in giving IT courses" and others. Moreover, since 2001, the school is in the possession of quality certification UNE-EN-ISO 9001.

### 2. Main responsibilities & tasks carried out during the work placement

- Recognizing the qualities of solar energy and the risks of working with solar energy
- Recognizing the types of photovoltaic cells: polycrystallines, monocrystallines and amorphous
- Measuring voltage and current and using a multimeter according to the inclination grade
- Gathering the panels in series and in parallel, and checking its parameters
- Recognizing and identifying different types of controllers, its programming and functioning
- Checking, identifying and maintaining the batteries and the inverters
- Assembling, calculating and designing a solar installation on a computer
- Assembling an electrical panel, AC power circuits and solar circuits of the house
- Assembling plumbing installation with the solar pump and a solar lamp with twilight switch
- Visiting solar facility of 64 kWp connected to the network and thermosolar facility: Solucar

## Mikołaj Miecznikowski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

We came to Spain on April 17th. Our stay last 2 weeks. During this time I learned a lot of interesting things, such as assembling solar panels, connecting individual electrical systems and installing a water supply system. Our teacher for these 2 weeks was Manuel, who willingly shared his knowledge with us and helped in situations when we did not know what to do. I have good memories of our trip with Kamil around Seville because I learned quite a few interesting facts about the sights we visited. I have good memories of my whole stay.



## Marcin Kubas

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

During my internship in Spain I had the opportunity to improve my professional skills in the field of Renewable Energies. I learned new ways of obtaining energy, which will be wider spread in the future. Participation in this Erasmus project gave me an opportunity to gain professional experience, new knowledge, including basics of Spanish language, learn new methods and forms of work, and main principles of planning tasks. Thanks to the stay abroad I improved my adaptation skills, discover my strengths and weaknesses. I had an opportunity to get to know other cultures. I learned how to cooperate with other people. I think that the most interesting for me were practical exercises with different types of photovoltaic cells: measuring voltage and current according to the degree of inclination and connecting them in series and parallel. I gained a lot of important practical skills. I am glad that I had the opportunity to study abroad and learn about the culture of another country.



## Krzysztof Fejcher

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

The internship was great. I stayed at hotel with delicious food and good personnel. The firm, where I had my internship, was about 20 min from the place of my stay. I had an awesome mentor and variety of things to do. With a help of the teacher I learned a lot about my profession. Of course, there were things that I had already known before and new things I had never worked with, like wind turbines. It was a pleasure to take part in this internship.



## Jakub Chaja

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

The internship was very interesting and I learned a lot. Manuel was kind and helpful. The food at the hotel was good. The service was nice.



## Michał Jękałski

### Tutor's final note

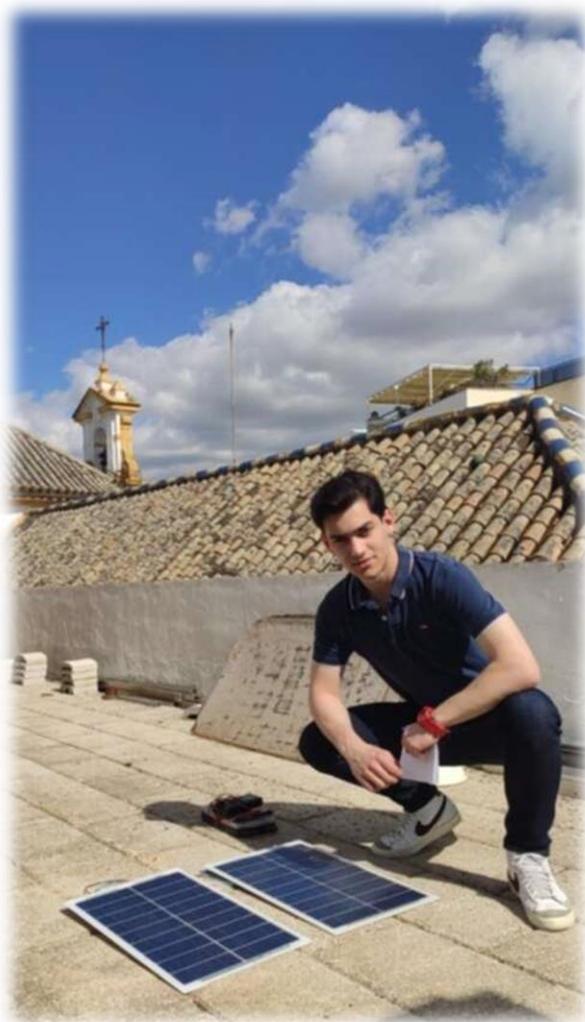
6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

I am really happy that I could participate in this Erasmus+ project. Work on the construction site in private school SAFA under a supervision of engineer Manuel taught me technical thinking. With my supervisor we were speaking not only about work, but he also told me a lot about Spanish culture and people. I am very grateful to him and our coordinator of the project Kasia for their help with any problem I had to face during the time. You helped me to make my dream come true. I hope to see you again! Thank you for the nice time I spent in Seville.



## Filip Smela

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

I like the internship very much. Manuel was very helpful explaining what we should do and helping with difficulties. The school possessed good equipment. I liked sightseeing in the city, because Kamil told a lot of interesting things. The food was fine too, but I wish it had been more various.



## Marcin Gruzewski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

The internship was a lot of fun. Manuel explained very well what we needed to do and helped when we did not know something. The school was well equipped. Sightseeing in the city was interesting: Kamil shared some very interesting information. The food was good, but could differ more from one day to another.



## Krzysztof Piotrowski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

I liked the trip very much. There was a lot to see here. The place of accommodation suited me the most, although it was possible to improve the quality and variety of dishes in the canteen. Regarding the rooms, you should install a lock on the door (to feel psychological comfort). The internship itself was very good. I could acquire many new skills, as well as train those already acquired. I would evaluate the experience as 9/10



## Host Organization: Dacor S.L.

**Tutor's name:** David Corrientes / Adrian Rodriguez Gonzalez

### 1. Description of the host organization

Dacor Group is a company that mainly works in the construction and the development of any type of civil engineering works, construction, renovations, rehabilitation and general services. The mission of the company is the culmination of all projects complying prices and time. The project implementation is made respecting the agreed deadline and the cost, and of course the quality. They use just products that have received the certifications with regard to the environment and complying with a comprehensive safety plan and risk prevention. The company organises reforms with guarantees. All its customers are its principal sponsors, and the client's satisfaction is their main objective.

### 2. Main responsibilities & tasks carried out during the work placement

- Organising and identifying the work to be completed, preparing the work site and selecting the tools and resources needed for each activity
- Identifying the main materials and tools used for the construction and refurbishment of the home
- Manually preparing the pastes for plaster cast, cement, or hot glue while adhering to the instructions of use and ensuring they are all accurate
- Preparing the work site for the instalment of flooring and indoor and outdoor tiling
- Preparing scaffolding with vertical and horizontal supports while keeping within the marked lines
- Get rid of rubble in order to leave the work site clear
- Lay down paving stones and floor tiles

## Konrad Lipski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

I highly appreciate my stay in Seville. I got to know Spanish culture, architecture, many interesting people and even a little bit of Spanish language. The apartment in Inturjovent was fine, the only thing I did not like much was the food. Considering the internship, Spanish builders were very nice and helpful and despite the language barrier we managed to get along.



## Jan Sasinowski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

On 17 of April we started our Erasmus internship in Seville, Spain. We were helping with small tasks, for example moving bricks and aggregate. It was a pleasure for us to get practical experience in our profession. We have many beautiful memories of our free time and trips. Everything was well organized, except food and accommodation.



## Maja Jesionek

### Tutor's final note

5 (Very Good)

### Tutor's final evaluation

Very good work

### Participant's opinion about his/her personal & professional development

It was great. The food was okay. Good hotel, close to the center. The internship was good too.



## **Host Organization: Quales Contrucciones Integrales S.L.**

**Tutor's name:** Marta Garcia

### **1. Description of the host organization**

Quales Contrucciones Integrales S.L. is a construction company with many years of experience. Its headquarters are located in the Triana district of Seville, specifically at Avenida República Argentina 35A. A team of 50 professionals, such as architects, building supervisors, decorators, bricklayers and electricians, always tries to adapt to the clients needs with professionalism and experience. Among the services offered are: integral design and execution of construction works, advice on interior design and selection of materials, design of home and commercial renovations, procedures and formalities with companies, obtaining licences, development of personalised architectural projects, kitchen design and development of 3D images. Alfonso Buiza is the owner of the company and Marta Garcia acts as supervisor of the trainees.

### **2. Main responsibilities & tasks carried out during the work placement**

- Organising and identifying the work to be completed, preparing the work site and selecting the tools and resources needed for each activity
- Identifying the main materials and tools used for the construction and refurbishment of the home
- Manually preparing the pastes for plaster cast, cement, or hot glue while adhering to the instructions of use and ensuring they are all accurate
- Preparing the work site for the instalment of flooring and indoor and outdoor tiling
- Preparing scaffolding with vertical and horizontal supports while keeping within the marked lines
- Get rid of rubble in order to leave the work site clear
- Lay down paving stones and floor tiles

## Piotr Piskorz

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

The trip was interesting because we could learn how different work in different countries looks like. We visited interesting places and learned about the local culture.



## Jakub Tomaszewski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

On April 17 I came to Seville to do an internship at Quales. At the company the atmosphere was friendly and communication with other employees was enjoyable. The location of the hotel was good too, but I did not like the food much. A trip around Seville was really cool, so I wish it had been longer. The stay in general was full of sightseeing, with great atmosphere and nice weather.



## Maciej Przybylski

### Tutor's final note

6 (Excellent)

### Tutor's final evaluation

Excellent work

### Participant's opinion about his/her personal & professional development

I enjoyed my stay in Spain very much. The internship at the construction site was very useful. The accommodation was nice, but I would suggest improving the food. The co-workers were very helpful and explained everything we needed, which made the atmosphere very pleasant. Kasia from Euromind helped us a lot in every matter, so apart from food, I have nothing to complain about.



# PROJECT MANAGEMENT

## 1. Mobility Project Preparation & Induction

Before the arrival of your trainees in Spain, euroMind provided them with the pre-arrival guide, including useful information, local transport & social life, emergency numbers.

euroMind has also arranged Skype meeting with the participants in order to get to know them and to interview them.

After the Skype interview, euroMind created a Facebook group to which all the selected participants were invited, together with their Teachers. This way euroMind Coordinator had constant contact with the target group already before their arrival in Spain.

Once the Skype interviews were delivered, euroMind upon a thorough analysis of the participants' studies and profile provided each one of them with an adequate work placement.

euroMind took responsibility for preparing Learning Agreements individually for each participant and made sure that all the parties involved signed all the necessary documents.

On the first day after the arrival, euroMind organized the welcome session during which the participants got to know the euroMind team, were reminded about the programme agenda, accommodation rules and dissemination strategy options.

Later on, the participants were taken for a walk around the neighborhood to get to know the area and find out where banks, mail box, workplace, supermarkets, bus station are.

## 2. Monitoring & Monitoring

In order to make sure that the objectives of the Learning Agreement were going to be achieved and that the participants would be fully integrated in the companies' work culture, the monitoring was delivered by all of the parties involved in the project.

euroMind assigned a Mentor for the group of participant who was responsible for the introduction of the participants to the host organisation(s). During the work placement/training the Mentor delivered monitoring visits to the work placements in order to revise the tasks of the trainees, their progress as well learn from the first hand the level of satisfaction of both the participants and the host companies/ training centre tutor.

The mentor in cooperation with companies Tutors carried out the evaluations of the trainees in the middle and at the end of the trainings.

After obtaining the results of the half-way through evaluation, the Mentor met the participants to give them the results of this evaluation. The least favourable results were discussed with the participants in private so that both the Mentor and the trainees had the comfort of sharing the information and exchanging the opinions and finding solutions to some problematic issues.

Host organisations assigned a member of its staff as a tutor. The tutors from the host companies were responsible for helping, informing and guiding and supervising the work done by the participants. The tutors had regular meetings with the participants in order to assess their presence in the company as well as to discuss the tasks and responsibilities according to the needs of the company and the participants.

euroMind at the end of the programme during the goodbye session handed out evaluation sheets to the participants so that they could assess their stay in Spain, work placements, as well as the work of the euroMind.

euroMind was also available to the participants 24/7 in case of emergency.

### **3. Communication**

EuroMind takes good care of successful communication between companies and trainees. Each evaluation of work is aimed at improving the quality of cooperation. Each party is thoroughly checked and assessed and the necessary improvements are introduced. Moreover, euroMind mediates in this supervisor-trainee collaboration by translating and solving language-connected complicated matters.

### **4. Dissemination strategy**

euroMind took active part in the process of preparing and dissemination results of the project together with the sending organisation and participants.

While the trainees were in Spain, euroMind involved them in a number of activities the aim of which was to make students monitor and collect all the information related to the progress of their work placements and stay in Spain. The materials produced by the participant would be then used as tools for disseminating results by the school in their country and by the partner in Spain.

The participants could work in groups or individually. On the first day they needed to decide on the form or forms of recording their professional experiences.

As a rule the whole group needed to create a Facebook fan page as it is an effective and quick means of accessing large numbers of people. What is more, it is a form that appeals to young people as they can share their experiences instantly and receive instant feedback, too. The fan page is always linked to the euroMind's Facebook fan page. The sending organisation was also asked to do the same thing.

This way the material produced by the trainees reached bigger audiences and was more effectively disseminated.

Apart from the Facebook fan page, the trainees were encouraged to prepare a PowerPoint presentation in English which they would be able to use to disseminate the results of the project back home (conferences, meetings with other students, parents, etc.).

euroMind also disseminates the project at a local level. It organises language and cultural exchanges between the international trainees and students from local vocational colleges. During those meetings both Spanish and International students are involved in a number of activities the aim of which is to get to know each other, share experiences related to work experiences and in general their stay in Spain. The students also exchange information about their countries and cultures.

## 5. Certification

To validate the acquired skills, the trainees, at the end of their stay, received complete proof of their participation in the project by means of several methods of recognition:

- Training Certificate
- Europass Mobility Certificate
- ECVET



## 1. Study Visit

Abengoa: Abengoa is an international company that applies innovative technology solutions for sustainability in the energy and environment sectors, generating electricity from renewable resources, converting biomass into biofuels and producing drinking water from seawater.

The main objectives of the visit are to understand new technologies types, whose operation depends on solar energy, as well as broaden the student's knowledge about thermo-solar technologies and its use in human development.



## 2. Cultural activities, Andalusian cities & places visited during the programme

Walk around Seville city centre : Seville is the artistic, cultural, and financial capital of Andalusia in the southern region of Spain. The city is a historical masterpiece full of monuments, gardens and flamenco festivals. The city reflects the harmony between different Christian, Jewish and Muslim cultures and religions. As Seville is the capital and the largest city of the autonomous community of Andalusia, it is easy to get lost here, however thanks to the tour organised by euroMind's team, the trainees were able to admire the city safely and in a pleasant atmosphere. The euroMind coordinator helped the trainees understand the city from a historical and artistic point of view, but also gave them some shopping and eating tips. The group were shown the best places where they could go and grab something to eat, drink and have fun or just relax and hang out.



## SUMMARY OF THE PROJECT

euroMind team did their best in order to deliver the best professional and cultural experience to the trainees of the project being always ready to help, give advice and solve any problems or doubts.

The trainees were fully satisfied with their work placements. They gained much needed professional experience abroad which is highly appreciated and sometimes even specifically asked by today's employers.

We have no doubt that our trainees will use their new knowledge and experience at their current work in their home country or increase their chances at the labour market and dazzle their future potential employers.

Moreover, the trainees learnt the basics of the Spanish language were able to work in a multi-cultural environment and proved themselves with the ability to work individually as well as in a team.

euroMind team was extremely satisfied with the trainees' involvement in the project and personal interest in whatever they participated in.

This project was very successful and we hope to realize other successful projects with Centrum Kształcenia Zawodowego i Ustawicznego nr 1 w Warszawie in the future.

SEVILLA, 29-04-2022



**Carlos Hoyo de la Torre**

**Director**